Introduction

These introductory notes are for the benefit of all delegates attending the business meeting in Belfast.

The meeting will be regulated under the Association’s Standing Orders, which are contained in the RIBI Constitutional documents pages 28 to 54 (version July 2013). If any Rotarian wishes to address the meeting in the debates which are to take place, it would be helpful to everyone if they could make their way to a microphone well in advance, commencing with a clear statement of their name and club only. It would be helpful to the Chairman of the meeting if he knew whether it was the intention of the Rotarian to speak for the resolution (hold up a green card), against the resolution (hold up a red card) or to close the debate (blue card). Speakers will not be recognised if they do not use a microphone, nor will their valuable contributions to the debate be recorded.

The proposer for each resolution will be allowed 5 minutes to state their case. All other speakers will be allowed 3 minutes. Before the resolution is put to the vote, the proposer will be allowed a further 3 minutes to exercise their right of reply. The reply shall be strictly confined to answering previous speakers, and any new matter shall not be introduced into the debate. The rostrum lights will turn from green to amber when 1 minute of speaking time remains. A red light indicates that the permitted time has expired and speakers must close within 10 seconds, when the microphone will switch off, unless the business meeting approves an extension. The Chairman has indicated that he will enforce these rules.

Standing Order 16. Amendments to be in Writing - Every amendment shall be moved and seconded by a duly accredited voting delegate and shall be reduced to writing, signed by the mover, and forwarded to the General Secretary of the Association not later than seven days before the first day of the annual conference, and shall be read before it is further discussed or put to the meeting. However, the chairman may waive such requirement on the basis that the proposed amendment is clearly understandable and straightforward as orally stated from the floor by the proposer of each amendment and a written copy is handed to the General Secretary of the Association. No voting delegate shall move or second more than one amendment to any individual resolution. All voting will be by electronic means when available. Otherwise, voting will be by show of hands, unless you the delegates, by a two-thirds majority, decide that a ballot should be taken or the Chairman of the business meeting decides that a ballot would be advisable. All speakers are requested to address the Chairman only.

Standing Order 4. Rules as to speeches - reply - A Rotarian shall not, unless by leave of the Chairman, address the business meeting more than once on any proposed resolution or amendment, but the mover of an original proposed resolution/amendment, may have his substantive resolution, may reply. In order to clarify any matter, the Chairman of the Constitutions committee and the General Secretary shall also be invited to attend this meeting.

Voting delegates planning to attend the business meeting in person must report to the Constitutions committee at the Conference Credentials Desk prior to 1pm on 11th April before they shall be entitled to vote at the business meeting. The Chairman and members of the RIBI Constitutions committee will be available for consultation in the Waterfront Conference Centre, Belfast between 9.30am and 5pm on Friday 10th April and 9.30am and 1pm on Saturday 11th April 2015. It is anticipated that online voting will be available to voting delegates. This would mean that voting delegates would not have to be present at the business meeting, but voting delegates (and their deputies) not present at the business meeting must have an email address and be available to vote online from 1.45pm on the afternoon of 11th April 2015.

RIBI Business Meeting Agenda
Saturday 11th April 2015 14:00 – 17:00

1. Annual Report for 2013/14
Immediate Past President Nan McCreadie will present the annual report of the General Council for the year 2013/14.
After the presentation, the following resolution will be put to the conference:
- Report of the RIBI Donations Trust - to be taken as read questions only
- Report of the RIBI Premises Trustee - to be taken as read questions only


2. Report by the Director of Rotary International

3. Statements of Account for 2013/14
Honorary Treasurer Nigel Barnfield will present the annual accounts of the Association for the year 2013/14. After discussion the following resolution will be put to the meeting:

That the audited statements of account for the year ended 30th June 2014 be adopted.

4. Auditors
That Dafferns LLP, Chartered Accountants and Registered Auditors, be re-appointed auditors to the Association for 2014/15 accounts.

5. Proposed budget for 2015/16
Honorary Treasurer Nigel Barnfield will present the proposed budget for the Rotary year 2015/16. After discussion, the following resolution will be put to the business meeting:

That the budget for 2015/16, incorporating an annual subscription of £49 per member, be approved.

6. Nominations
The elected President Nominee of Rotary International in Great Britain and Ireland 2015/16 and the District Governors for 2017/18 will be formally presented for nomination by conference to the convention of Rotary International for election.

Annual Report, Accounts & Resolutions April 2015

President Nominee Denis Spiller

District 1010 - Graeme Archibald
District 1110 Mike Sanders
District 1200 Stewart Cursley
District 1120 Carol Reilly
District 1210 Carol Reilly
District 1130 Helen Antoniou
District 1220 Michael Longdon
District 1140 James Onions
District 1230 Gary Louttit
District 1150 Maggie Hughes
District 1240 Nick Sillitoe
District 1160 Garth Arnold
District 1245 Cheryl Law
District 1170 George Eamer
District 1246 Nick Sillitoe
District 1180 Beryl Cotton
District 1270 James Wood
District 1190 Alan Hudson
District 1190 Lawrence Branyan

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Resolution for ABM 2015

01/2015 – Resolution amending Selection Advisory Committee for President and Hon. Treasurer

Rules to advance deadline for nominations, clarify how the membership is elected, reduce the total number of members and clarify the terms of operation

Proposed by General Council

IT IS HEREBY RESOLVED by Rotary International in Great Britain and Ireland that the BY-LAWS OF ROTARY INTERNATIONAL IN GREAT BRITAIN AND IRELAND are hereby amended as follows:

By-law 8 Proposals, Nominations and Elections

Clause 3 – Selection Advisory Committee for President & Treasurer

a) Composition - After 31st October, a Selection Advisory Committee for President and Treasurer shall be elected in accordance with the following provisions:

1. The committee shall consist of up to seven members, namely up to two Past Presidents of the Association, one of whom shall have been President of the Association during the five years immediately preceding the date of election of the committee, and up to five members from the district council nominees; up to eight members from the district council nominees; up to five members from the district council nominees; up to seven members from the district council nominees specified; and up to seven members from the district council nominees.

b) District Council Nominees - Each District Council may propose a past Officer of Rotary International, a non-past Officer of Rotary International, provided that person has served at least two full terms on a District Executive Committee, or a non-past Officer of Rotary International, provided that person has served at least two full terms on a District Executive Committee.

Note: Material to be deleted is lined through and will not appear in the revised text. New material is underlined.

PURPOSE AND EFFECT

This resolution would amend the provisions relating to the Selection Advisory Committee for President and Treasurer in five ways:

First, for administrative convenience, it advances by one month the date by which the Selection Advisory Committee (SAC) must be elected.

Second, it removes a current ambiguity by clarifying that General Council elects both the Past President members and the District Council Nominee members of the SAC.

Third, it reduces the size of the SAC for President and Treasurer from a maximum of eleven members to seven. An interviewing committee of eleven is much bigger than current HR best practice would consider appropriate for an interview panel, and could be potentially intimidating.

Fourth, for the assistance of General Council in its task of electing the district council nominee members of the SAC, the resolution provides that a job description, person specification and set of competencies for the district council nominee members of the SAC will be developed. Candidates will be asked to “score” themselves against these criteria, and this information will be available to General Council when it is electing this cohort of SAC members.

Fifth, to ensure fairness and to minimize the risk of a legal challenge to the decision of an SAC, it is necessary that the SACs should operate in accordance with current HR best practice. To include these procedures in the By-Laws would add significantly to the length of the By-Laws, and would mean that any amendment to the procedures would have to be made through the cumbersome process of a Business Meeting resolution. Accordingly, the resolution provides that the SAC should be under an obligation to operate in accordance with procedures laid down by General Council. For the sake of simplicity, it is proposed that the confidentiality rules which the SAC shall be required to adhere to should be included in these procedures. Removing the confidentiality paragraphs from the By-Laws should in no way be seen as implying that the SAC should operate other than according to proper and reasonable principles of confidentiality.

FINANCIAL IMPACT STATEMENT

Should produce a saving of not less than £800

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Clause 3 - Selection Advisory Committee for President & Treasurer

a) Composition - After 31st October a Selection Advisory Committee for President and Treasurer shall be elected in accordance with the following provisions:

1. The committee shall consist of up to seven members, namely up to two Past Presidents of the Association, one of whom shall have been President of the Association during the five years immediately preceding the date of election of the committee, and up to five members from the district council nominations.

2. The committee shall be elected by the General Council by means of the single transferable vote provided that neither the General Secretary of the Association nor a member of the General Council who is a candidate for office shall be entitled to a vote.

3. In the event of a member of the committee being unable to attend its meeting the vacancy shall be filled by the next ranked candidate in the appropriate group. Up to two members of the district council nominees group need not be past Officers of Rotary International, but if not, must have served at least two full terms on a District Executive Committee.

4. The election of members of the committee will be according to procedures approved by the General Council.

b) District Council Nominations - Each District Council may propose a past Officer of Rotary International, or a non-past Officer of Rotary International, provided that person has served at least two full terms on the District Executive Committee, who shall be an active member of a club in its own district (their previous consent to act having been obtained) for election to the Selection Advisory Committee for President and Treasurer, provided that neither the district governor nor any Past President of the Association shall be eligible. Each district council may determine the manner in which such person shall be selected. The name of the Rotarian selected shall be delivered by the district secretary on the prescribed form to the General Secretary of the Association not later than 31st October.

c) Eligibility - No district nominee shall be debarred from serving as a member of the committee by reason of the election thereto of a Past President of the Association who is a member of a club in the same district as that of the nominee. No candidate nominated for any of the offices nor the President of the Association shall be eligible for membership of the committee. Neither a current nor incoming Director of Rotary International shall be eligible for membership of the committee. No Rotarian may serve as a member of the committee more than twice in any period than three years. District Council nominees will be measured against a published job description, person specification and competencies.

d) Procedure - The committee shall be convened by the General Secretary of the Association as soon as practicable after election and shall appoint its own chairman. The committee will operate according to procedures approved by the General Council. No recommendation made by the committee shall be binding in any way on clubs.

e) Duties - The Selection Advisory Committee for President and Treasurer shall consider the nominations received and, if it considers it advisable so to do, make a recommendation that one of the nominees be elected, such recommendation or recommendations to be communicated in writing by the General Secretary of the Association to the clubs.
Fifth, to ensure fairness and to minimize the risk of a legal challenge to the decision of an SAC, it is considered preferable to have an odd number of members, thus reducing the likelihood of the chairman having to exercise a casting vote.

Fourth, for the assistance of General Council in its task of electing the district council nominee members of the SAC will be developed. Candidates will be asked to “score” themselves against these criteria, and this information will be available to General Council when it is electing this cohort of SAC members.

Third, it reduces the size of the SAC for Director from a maximum of eight members to seven as it is considered preferable to have an odd number of members, thus reducing the likelihood of the chairman having to exercise a casting vote.

Fourth, for the assistance of General Council in its task of electing the district council nominee members of the SAC, the resolution provides that a job description, person specification and set of competencies for the district council nominee members of the SAC will be developed. Candidates will be asked to “score” themselves against these criteria, and this information will be available to General Council when it is electing this cohort of SAC members.

Fifth, to ensure fairness and to minimize the risk of a legal challenge to the decision of an SAC, it is necessary that the SACs should operate in accordance with current HR best practice. To include these procedures in the By-Laws would add significantly to the length of the By-Laws, and would mean that any amendment to the procedures would have to be made through the cumbersome process of a Business Meeting resolution. Accordingly, the resolution provides that the SAC should operate according to procedures approved by the General Council. No recommendation made by the committee shall be binding in any way on clubs.

e) Duties – The Selection Advisory Committee for Director shall consider the nominations received and, if it considers it advisable so to do, make a recommendation that one of the nominees be elected, such recommendation to be communicated in writing by the General Secretary of the Association to the clubs at least 21 days before the annual conference.

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PURPOSE AND EFFECT

This resolution would amend the provisions relating to the Selection Advisory Committee for Director in five ways:

First, for administrative convenience, it advances by one month the date by which the Selection Advisory Committee (SAC) must be elected.

Second, it removes a current ambiguity by clarifying that General Council elects both the Past President members and the District Council Nominee members of the SAC.

Note: The above two proposals were deferred from the Business Meeting held as part of the 2014 Annual Conference.

Third, it reduces the size of the SAC for Director from a maximum of eight members to seven as it is considered preferable to have an odd number of members, thus reducing the likelihood of the chairman having to exercise a casting vote.

Fourth, for the assistance of General Council in its task of electing the district council nominee members of the SAC, the resolution provides that a job description, person specification and set of competencies for the district council nominee members of the SAC will be developed. Candidates will be asked to “score” themselves against these criteria, and this information will be available to General Council when it is electing this cohort of SAC members.

Fifth, to ensure fairness and to minimize the risk of a legal challenge to the decision of an SAC, it is necessary that the SACs should operate in accordance with current HR best practice. To include these procedures in the By-Laws would add significantly to the length of the By-Laws, and would mean that any amendment to the procedures would have to be made through the cumbersome process of a Business Meeting resolution. Accordingly, the resolution provides that the SAC should operate according to procedures approved by the General Council. No recommendation made by the committee shall be binding in any way on clubs.

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Note: The above two proposals were deferred from the Business Meeting held as part of the 2014 Annual Conference.

Third, it reduces the size of the SAC for Director from a maximum of eight members to seven as it is considered preferable to have an odd number of members, thus reducing the likelihood of the chairman having to exercise a casting vote.

Fourth, for the assistance of General Council in its task of electing the district council nominee members of the SAC, the resolution provides that a job description, person specification and set of competencies for the district council nominee members of the SAC will be developed. Candidates will be asked to “score” themselves against these criteria, and this information will be available to General Council when it is electing this cohort of SAC members.

Fifth, to ensure fairness and to minimize the risk of a legal challenge to the decision of an SAC, it is necessary that the SACs should operate in accordance with current HR best practice. To include these procedures in the By-Laws would add significantly to the length of the By-Laws, and would mean that any amendment to the procedures would have to be made through the cumbersome process of a Business Meeting resolution. Accordingly, the resolution provides that the SAC should operate according to procedures approved by the General Council. No recommendation made by the committee shall be binding in any way on clubs.

By-law 8 Proposals, Nominations and Elections

Clause 5 - Selection Advisory Committee for Director

a) Composition – After 31st October a Selection Advisory Committee for Director shall be elected in accordance with the following provisions:-

1. The committee shall consist of up to seven members, namely up to two Past Presidents of the Association, one of whom shall, if available, be a past Director of Rotary International and up to five members from the district council nominees.

2. The committee shall be elected by the district governors of the appropriate zone by means of the single transferable vote provided a district governor who is a candidate for office shall not be entitled to a vote.

3. In the event of a member of the committee being unable to attend its meeting the vacancy shall be filled by the next ranked candidate in the appropriate group. Up to two members of the district council nominees group need not be past Officers of Rotary International, but if not, must have served at least two full terms on a District Executive Committee.

4. The election of members of the committee will be according to procedures approved by the General Council.

b) District Council Nominees - Each District Council in the appropriate zone may propose a past Officer of Rotary International, or a non-past Officer of Rotary International, provided that person has served at least two full terms on the District Executive Committee, who shall be an active member of a club in its own district (their previous consent to act having been obtained) for election to the Selection Advisory Committee for Director, provided that neither the district governor nor any Past President of the Association shall be eligible. Each district council may determine the manner in which such person shall be selected. The names of the Rotarian selected shall be delivered by the district secretary on the prescribed form to the General Secretary of the Association not later than 31st October.

c) Eligibility – No district nominee shall be debarred from serving as a member of the committee by reason of the election thereto of a Past President of the Association who is a member of a club in the same district as that of the nominee. No candidate nominated for any of the offices nor the President of the Association shall be eligible for membership of the committee. Neither a current nor incoming Director of Rotary International shall be eligible for membership of the committee. No Rotarian may serve as a member of the committee more than twice in succession. District Council nominees will be measured against a published job description, person specification and competencies.

d) Procedure – The committee shall be convened by the General Secretary of the Association as soon as practicable after election and shall appoint its own chairman. The committee will operate according to procedures approved by the General Council. No recommendation made by the committee shall be binding in any way on clubs.

e) Duties – The Selection Advisory Committee for Director shall consider the nominations received and, if it considers it advisable so to do, make a recommendation that one of the nominees be elected, such recommendation to be communicated in writing by the General Secretary of the Association to the clubs at least 21 days before the annual conference.

Report of the Constitutions Committee

This resolution will, to be adopted, require the votes of not less than two-thirds of the voting delegates present and voting (RIBI Article 12 and 15(1) and By-Laws 7 and 15).
2. The chairman shall give his/her reason to the meeting for exercising this power.

ORDERS OF ROTARY INTERNATIONAL IN GREAT BRITAIN AND IRELAND be and are hereby amended

STANDING ORDERS

IT IS HEREBY RESOLVED by Rotary International in Great Britain and Ireland that the STANDING

Resolution - 03/2015

Proposed changes to Standing Orders

1. Order of Business

The order in which the business is to be transacted shall be at the discretion of the chairman.

2. Relevance of Speeches

Every Rotarian addressing the business meeting must speak to the resolution then under discussion.

3. Rules as to Speeches - Length

a. A voting delegate moving any proposed resolution (other than those mentioned in these Standing Orders) may speak for not more than five minutes, and all other speeches shall not exceed three minutes, unless it is the wish of the business meeting that any Rotarian shall speak for a longer time, such wish to be expressed at the request of the chairman by a simple majority by show of hands of those present and entitled to vote.

b. 1. The chairman shall be entitled to vary, in his/her absolute discretion, the rules concerning the length of speeches, by granting permission to any voting delegate the right to move any proposed resolution, or amendment, in whatever period of time is considered appropriate, in the circumstances;

2. The chairman shall give his/her reason to the meeting for exercising this power.

4. Rules as to Speeches - Reply

A Rotarian shall not, unless by leave of the chairman, address the business meeting more than once on any proposed resolution or amendment, but the mover of an original proposed resolution, or of an amendment which has become the substantive resolution, may reply. The reply shall be strictly confined to answering previous speakers, and any new matter shall not be introduced into the debate.

After the mover of an original proposed resolution has replied, no further discussion shall take place, provided always that a voting delegate may speak to a point of order and any Rotarian may speak in explanation of some material part of any speech which that person (and the chairman) believes may have been misunderstood.

5. Rules as to Speeches - Use of Visual Aids

Visual aids may be used by Rotarians addressing the conference to clarify the presentation of the matter under discussion, subject to the following conditions:

a. only the official conference equipment may be used

b. audio tape-recordings are not permitted

c. non-Rotarians may not address the meeting on film
d. the only speaker permitted on film shall be the person addressing the meeting about the resolution under discussion

e. there shall be no subliminal messages
f. there shall be no additional time allocated for visual presentations

g. the chairman of the business meeting shall view the material not less than 24 hours in advance of the meeting

Standing Order No.2 (Relevance of Speeches) and Standing Order No.3 (Length of Speeches) shall apply equally to matters presented by Rotarians using visual aids to address the conference.

6. Parliamentary Points

Delegates may make statements or raise questions through raising a parliamentary point.

The three following points are not resolutions and do not require seconders. They are neither debatable nor amendable and can be raised at any time during the business meeting. The ruling of the chairman when required upon parliamentary points shall be conclusive.

a) Point of privilege

This is a statement by a delegate relating to the rights and privileges of the business meeting and its delegates. Points of privilege include, but are not limited to, those relating to:

(1) the organisation of the meeting;

(2) the comfort of the delegates such as heating, lighting and ventilation of the conference hall;

(3) freedom from noise and other disturbances;

(4) the conduct of delegates and other Rotarians present;

(5) disciplinary action against a delegate for disorderly conduct or other offence;

(6) the accuracy of published reports of proceedings.

b) Point of order

This is a statement or question raised by a delegate as to the application, interpretation or violation of these Standing Orders or the RIBI Constitution and By-laws or the Standard RIBI Club Constitution. The chairman shall decide whether the point of order is well taken, and, if so, the appropriate action.

c) Point of Information

This is a request by a delegate for factual or procedural information relating to the resolution under discussion. The chairman shall decide whether such request is in order. If the chairman rules the request is in order, the chairman may provide the requested information or call on another delegate or the General Secretary of RIBI to respond to the request. If the General Secretary/Chief Executive Officer is asked to respond to such a request, he or she may designate a staff member to furnish the requested information.

7. Conduct of Rotarians

a. The introductory remarks by any speaker shall be limited to name and club only.

b. If two or more Rotarians rise at the same time, the chairman shall determine to whom priority shall be given. Every Rotarian shall be seated except the one who may be addressing the chairman, and when the chairman raises no one else shall continue standing, nor shall anyone else rise until the chair be resumed. Rotarians shall address the chairman.

8. Constitutional Resolutions

a. A resolution amending the constitutional documents of RIBI will, to be adopted, require the votes of not less than two-thirds of the voting delegates present and voting vide RIBI Constitution Article 15 (1).

b. A resolution amending the Constitution of RIBI or the Standard RIBI Club Constitution must be submitted to and ratified by the legislative processes of Rotary International before it becomes effective.

For the guidance of delegates voting delegates watching the meeting and casting their votes online are deemed to be “present and voting”.

9. Procedure on Formal Resolutions

a) Voting delegates moving any resolution.

1. All the provisions of the Standing Orders (as regards the discussion of resolutions moved and debated) shall apply to resolutions moved and debated in formal resolutions.

2. All the provisions of the Standing Orders (as regards voting by ballot) shall apply to resolutions moved and debated in formal resolutions.

3. Any resolution or substance of the Standing Orders, as regards the discussion and voting on formal resolutions, or any resolution, or substance of the Standing Orders, as regards the discussion and voting on formal resolutions, shall be recorded without a speech and put by the chairman without debate.

4. The chairman shall decide whether the point of order is well taken, and, if so, the appropriate action.
b) Voting delegate moving

1. That the business meeting does now proceed to the next business (two-thirds majority)
2. That the question under discussion be now put (two-thirds majority) or
c. No formal proposed resolution as above shall be moved under these Standing Orders by any voting delegate who has already spoken to the resolutions before the meeting and exhausted.

10. Resolutions Without Notice

The following resolutions may be moved by voting delegates without notice:

a. As to precedence of business stated in such proposed resolution (two-thirds majority).
b. That the question be now put (two-thirds majority).
c. For the consideration of any particular business (simple majority).
d. For the introduction of any business deemed by the chairman to be urgent (simple majority).
e. For the adjournment of debate (two-thirds majority).
f. For receiving, adopting, or referring back any report (simple majority).
g. For the business under discussion to be adjourned due to consideration and report (two-thirds majority).
h. That a ballot be taken (two-thirds majority).

9. Resolutions Without Notice

The following resolutions may be moved by voting delegates without notice:

a. As to precedence of business stated in such proposed resolution (simple majority).
b. For the introduction of any business deemed by the chairman to be urgent (simple majority).
c. For the variation or suspension of these Standing Orders as regards the discussion of the business stated in the motion of variation or suspension (two-thirds majority).
d. That the business meeting does now proceed to the next business (two-thirds majority).
e. For the adjournment of debate (two-thirds majority).
f. That the question be now put (two-thirds majority).
g. For receiving, adopting, carrying out, or referring back any report (simple majority).
h. That a ballot be taken (two-thirds majority).
i. For referring the business under discussion to the General Council for consideration and report (simple majority).

10. Procedure on Resolutions moved without notice

a. A voting delegate moving any resolution
   i. As to precedence of business stated in such proposed resolution, or
   ii. As to the introduction of any business deemed by the chairman to be urgent, or
   iii. As to the variation or suspension of these Standing Orders as regards the discussion of business stated in such proposed resolution may speak for not more than five minutes. It shall be seconded without a speech and put by the chairman without debate.
b. A voting delegate moving
   i. That the business meeting does now proceed to the next business, or
   ii. That the debate be now adjourned, or
   iii. That the question under discussion be now put, or
   iv. For receiving, adopting, carrying out or referring back any report, or
   v. That a ballot be taken,
   may not speak on such proposed resolution. It shall be seconded without a speech and put by the chairman without debate.

11. Moving of Resolutions

(i) Resolutions moved by General Council do not require to be seconded.
(ii) No other resolution shall be considered by the Business Meeting unless it has been moved and seconded by a voting delegate.

12. Withdrawal of Resolutions

A proposed resolution or amendment once made and seconded shall not be withdrawn without the consent of the business meeting (simple majority).

13. Closure Resolution

On a resolution being proposed and seconded, that the question now under discussion be put, such a resolution shall be put at once, unless the chairman refuse leave, and, if carried by the votes of not less than two-thirds of those who, being entitled to do so, vote in person, the resolution under consideration shall be put without further discussion (subject to the right of reply by the proposer).

14. Debate on Reports & Proposed Resolutions

Reports of committees, communications to the business meeting, proposed resolutions and all amendments thereto, may be debated at the business meeting unless, by the votes of not less than two-thirds of the voting delegates present and voting, the business meeting decides to dispense with any debate. The rules as to speeches as set out in Standing Orders No’s 2, 4, 5, and 13 shall apply to any such debate.

15. Proceedings on Reports of Committees

No resolution or amendment shall be made or proposed or any discussion allowed upon the confirmation of the report of any committee, with reference to any matter which does not appear upon the proceedings to be so confirmed, but any Rotarian may put a question to the chairman or other person having charge of the report with reference to any such matter.

16. Amendments to be in Writing

Every amendment shall be moved and seconded by a duly-accredited voting delegate and shall be reduced to writing, signed by the mover, and forwarded to the General Secretary of the Association not later than seven days before the first day of the annual conference, and shall be read before it is further discussed or put to the meeting. However, the chairman may waive such requirement on the basis that the proposed amendment is clearly understandable and straightforward as orally stated from the floor by the proposer of such amendment and a written copy is handed to the General Secretary of the Association. No voting delegate shall move or second more than one amendment to any individual resolution.
17. Amendments to be Relevant
   Every amendment shall be relevant to the resolution to which it is moved. It shall not be a
direct negative nor an independent new question nor frivolous nor vexatious. It shall relate to
the omission or addition of words or numbers or a combination thereof.

   An amendment shall not be considered by the Business Meeting unless it has been moved and
seconded by a voting delegate. The mover and seconder of an amendment may speak to that
amendment. The seconder may elect formally to second the amendment and reserve his or
her right to speak later in the debate.

   Wherever an amendment to an original resolution has been moved and seconded, no second or
subsequent amendment shall be moved until the first amendment shall have been disposed of,
but notice of any number of amendments may be given.

18. Further Amendments
   If any amendment is rejected, other amendments may be moved to the original proposed
resolution, but such amendments shall not bear the same meaning as any amendments
already rejected.

19. Carried Amendments
   If an amendment is carried, the proposed resolution as amended shall take the place of
the original proposed resolution and shall become the substantive resolution to which any
further amendment may be moved. If the proposer of the original resolution did not accept
the amendment and following a vote, it is carried, the proposer of the amendment assumes
the right of reply at the end of the debate. If the proposer of the original resolution has
accepted the amendment and following a vote, it is carried that person retains the right of
reply. An amendment requires a simple majority to be adopted as part of the resolution. The
rules governing majorities required for the passing of original resolutions shall also apply to
amended resolutions.

20. Adjournments
   a. On resuming an adjourned debate, the voting delegate who moved its adjournment is
      entitled to speak first.
   b. The business meeting may be recessed and reconvened from time to time by the
      chairman.

21. Voting
   All resolutions and amendments thereto before the business meeting shall, except as
otherwise provided in the Articles and the By-laws of the Association and in these Standing
Orders, be decided by a simple majority of the votes of voting delegates present and voting in
person either by an electronic voting system or by online means. Where voting by either an
electronic voting system or by online means is not available for part of a business meeting then
all voting for such part shall be by show of hands followed by a headcount if the chairman so
orders, unless two-thirds of the voting delegates present and voting request that a ballot be
taken, or the chairman requires for guidance that a ballot be taken. The arrangements for any
headcount or ballot including the appointment of collectors, tellers and scrutineers shall be
the responsibility of the RIB Constitutions committee. Voting members who are absent or who
abstain from voting are not considered as present and voting.

22. Voting delegates
   Rotarians attending the business meeting at the annual conference shall be designated either
“voting delegates” or “Rotarians”. The expression “non-voting delegates” should not be used.

   A voting delegate may be:
   a) A member duly appointed to the business meeting and the conference by the member’s own club.
   b) A voting delegate by virtue of holding one of the following offices (ex-officio voting delegates):

5. a District Governor-Elect
6. a District Secretary
7. a Past President of the Association holding active membership in a club

Only voting delegates as described above shall be entitled to vote, or to move or second
resolutions or amendments, but other Rotarians may take part in the business meeting
at the Conference within the provisions of the Constitution and By-laws and these Standing
Orders. In order to facilitate voting, voting delegates must occupy seats set aside for them in
the conference hall.

23. Right of Voting Delegates Ex-officio
   It shall be competent for a voting delegate ex-officio at the business meeting to act also as a
voting delegate of the Rotarian’s own club, and in such case that person shall be entitled to two
votes on each resolution submitted to the business meeting.

24. Variation or Suspension of Standing Orders
   Any one or more of these Standing Orders may, upon resolution, be varied or suspended at any
business meeting if carried by the votes of not less than two-thirds of those who, being entitled
do to do, vote in person. Such a resolution shall state which of these Standing Orders be varied
or suspended, and in what respect.

25. Matters Not Dealt With by Standing Orders
   Any question or matter whatsoever arising out of, or in connection with, the constitution,
proceedings, or duties of the business meeting not dealt with by these Standing Orders, or by the
Constitution and By-laws of the Association, shall be determined by a majority of the votes
of the voting delegates present and voting on the question, and in case of an equal division of
votes the chairman shall have a second, or casting vote.

Standing Orders continue overleaf
TABLE OF MAJORITIES REQUIRED

<table>
<thead>
<tr>
<th>Ref.</th>
<th>Resolution</th>
<th>Proposer</th>
<th>Seconder</th>
<th>Debate Permitted</th>
<th>Majority required</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 &amp; 6(b)</td>
<td>To amend the RIBI Constitution subject to ratification by the Council on Legislation</td>
<td>5 minutes</td>
<td>3 minutes</td>
<td>Two-thirds</td>
<td></td>
</tr>
<tr>
<td>3 &amp; 6(a)</td>
<td>To amend the RIBI By-laws</td>
<td>5 minutes</td>
<td>3 minutes</td>
<td>Two-thirds</td>
<td></td>
</tr>
<tr>
<td>6(b)</td>
<td>To amend the Standard RIBI Club Constitution subject to ratification by the Council on Legislation</td>
<td>5 minutes</td>
<td>3 minutes</td>
<td>Two-thirds</td>
<td></td>
</tr>
<tr>
<td>8(b)</td>
<td>To amend the Standard RIBI Club By-laws</td>
<td>5 minutes</td>
<td>3 minutes</td>
<td>Two-thirds</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Amendments to proposed resolutions</td>
<td>3 minutes</td>
<td>3 minutes</td>
<td>Simple</td>
<td></td>
</tr>
<tr>
<td>3 and 22</td>
<td>To adopt non-constitutional resolutions</td>
<td>5 minutes</td>
<td>3 minutes</td>
<td>Simple</td>
<td></td>
</tr>
</tbody>
</table>

That the business under discussion be referred to the General Council for report

5 minutes | 3 minutes | Two-thirds |

2(a) and 11(b)(ii) | As to precedence of business | 5 minutes | No speech | No debate | Simple |

2(b) and 11(b)(iii) | For the introduction of business deemed by the Chairman to be urgent | 5 minutes | No speech | No debate | Simple |

7(c) and 11(b)(iii) | That Standing Orders be varied or suspended, insofar as regards the discussion of business stated in such proposed resolution | 5 minutes | No speech | No debate | Two-thirds |

7(d) and 11(b)(iii) | That the business meeting does not proceed to the next business | No speech | No speech | No debate | Two-thirds |

7(d) and 11(b)(iii) | That the debate be adjourned until later in the meeting | No speech | No speech | No debate | Two-thirds |

7(f) and 11(b)(iii) | That the question be now put | No speech | No speech | No debate | Two-thirds |

7(g) and 11(b)(iii) | That any report be received, adopted, carried out or referred back | No speech | No speech | No debate | Simple |

7(h) and 11(b)(iii) | That a ballot be taken | No speech | No speech | No debate | Two-thirds |

23 | Withdrawal of resolutions | No speech | No speech | No debate | Simple |

24 | Matters not covered by Standing Orders | 5 minutes | No speech | No speech | Simple |

NOTES:

1. Extract from the RIBI By-laws:
   By-law 7 Procedures for Business Meeting
   Clause 4 - Resolutions for Business Meetings
   g) Proposed resolutions from clubs and districts which seek to amend the Constitution of the Association or the Standard RIBI Club Constitution or these By-laws shall only be considered at a business meeting held immediately preceding the last date for submission of proposed resolutions to the next Council on Legislation of Rotary International. Hence, proposals from clubs and districts to amend the RIBI Constitutional Documents can only be considered every three years (the next being the 2017 business meeting).

Clause 6 - Defective Legislation
Legislation is defective if:
   1. it is subject to two or more inconsistent meanings;
   2. it fails to amend all affected parts of the constitutional documents;
   3. its adoption would violate governing laws;

4. it is in the form of a resolution, but would require an action, or express an opinion, that is in conflict with the letter or spirit of the constitutional documents;
5. it would amend the standard RIBI Club Constitution in a way that would conflict with the RIBI By-laws or the RIBI Constitution or it would amend the RIBI By-laws in a way that would conflict with the RI Constitution;
6. it would be impossible to administer or enforce;
7. it fails to revise the text within the resolution. A change to the title or purpose of a resolution alone is not an acceptable amendment and as such would be deemed defective.

Note: Material to be deleted is lined through and will not appear in the revised text. New material is underlined.

PURPOSE AND EFFECT
1. Seconding – there is reference throughout the current Standing Orders to motions being seconded, but no unambiguous requirement for seconding. The proposed amendments insert a requirement for motions other than GC motions to be seconded.
2. Motions which can be moved without notice; recent events have shown the current wording to be ambiguous. Moreover, the motions at 9(a)(1), and 9(b) 1 do not appear in the list of resolutions which can be moved without notice. SO 13 gives the Chairman power to refuse leave for a closure motion, but 9(b) 3 doesn’t. The resolutions at SO 10(c), (ii), (1g), and (1g) are not listed in SO 9, so it’s unclear whether a speech is allowed, etc – although they are dealt with in the Table of Majorities.
3. The provisions relating to the acceptance/non-acceptance of amendments have again been found to be ambiguous.
4. Some minor types have been corrected.
5. The proposed amendments clarify that the phrase “present and voting” means both those delegated physically present at the meeting and those “attending” online.

FINANCIAL IMPACT STATEMENT
No financial effect.

IF THIS RESOLUTION IS PASSED THIS WILL RESULT IN

STANDING ORDERS
For the regulation of proceedings during the business meeting at the Annual Conference
1. Order of Business
   The order in which the business is to be transacted shall be at the discretion of the chairman.
2. Relevance of Speeches
   Every Rotarian addressing the business meeting must speak to the resolution then under discussion.
3. Rule as to Speeches - Length
   a. A voting delegate moving any proposed resolution (other than those mentioned in these Standing Orders) may speak for not more than five minutes, and all other speeches shall not exceed three minutes, unless it is the wish of the business meeting that any Rotarian shall speak for a longer time, such wish to be expressed at the request of the chairman by a simple majority by show of hands of those present and entitled to vote.
   b. 1. The chairman shall be entitled to vary, in his/her absolute discretion, the rules concerning the length of speeches, by granting permission to any voting delegate the right to move any proposed resolution, or amendment, in whatever period of time is considered appropriate, in the circumstances;
   2. The chairman shall give his/her reason to the meeting for exercising this power.
4. Rules as to Speeches - Reply

a. A Rotarian shall not, unless by leave of the chairman, address the business meeting more than once in any proposed resolution or amendment, but the mover of an original proposed resolution, or of an amendment which has become the substantive resolution, may reply.

b. The reply shall be strictly confined to answering previous speakers, and any new matter shall not be introduced into the debate.

c. After the mover of an original proposed resolution has replied, no further discussion shall take place, provided always that a voting delegate may speak to a point of order and any Rotarian may speak in explanation of some material part of any speech which that person (and the chairman) believes may have been misunderstood.

5. Rules as to Speeches - Use of Visual Aids

Visual aids may be used by Rotarians addressing the conference to clarify the presentation of the matter under discussion, subject to the following conditions:

a. The official conference equipment may be used.

b. Audio tape-recordings are not permitted.

c. Non-Rotarians may not address the meeting on film.

d. The only speaker permitted on film shall be the person addressing the meeting about the resolution under discussion.

e. There shall be no subliminal messages.

f. There shall be no additional time allocated for visual presentations.

g. The chairman of the business meeting shall view the material not less than 24 hours in advance of the meeting.

6. Parliamentary Points

Delegates may make statements or raise questions through a parliamentary point.

The three following points are not resolutions and do not require seconders. They are neither debatable nor amendable and can be raised at any time during the business meeting. The ruling of the chairman when required upon parliamentary points shall be conclusive.

a) Point of privilege:

i. This is a statement by a delegate relating to the rights and privileges of the business meeting and its delegates. Points of privilege include, but are not limited to, Rotarians pursuant to the following:

   (1) Standing Order No.2 (Relevance of Speeches)

   (2) the comfort of the delegates such as heating, lighting and ventilation of the conference hall;

   (3) freedom from noise and other disturbances;

   (4) the conduct of delegates and other Rotarians present;

   (5) disciplinary action against a delegate for disorderly conduct or other offence;

   (6) the accuracy of published reports of proceedings.

b) Point of order:

i. This is a statement or question raised by a delegate as to the application, interpretation or relevance of these constitutional documents of RIBI.

ii. The chairman of the business meeting shall view the material not less than 24 hours in advance of the meeting.

iii. The chairman shall decide whether the point of order is well taken, and, if so, the appropriate action.

c) Point of Information:

i. This is a request by a delegate for factual or procedural information relating to the resolution under discussion. The chairman shall decide whether the request is in order. If the chairman rules the request is in order, the chairman may provide the requested information or call on another delegate or the General Secretary of RIBI to respond to the request. If the General Secretary is asked to respond to such a request, he or she may designate a staff member to furnish the requested information.

7. Conduct of Rotarians

a. The introductory remarks by any speaker shall be limited to name and club only.

b. If two or more Rotarians rise at the same time, the chairman shall determine to whom priority shall be given. Every Rotarian shall be seated except the one who may be addressing the chairman, and when the chairman rises no one else shall continue standing, nor shall anyone else rise until the chair be resumed. Rotarians shall address the chairman.

8. Constitutional Resolutions

a. A resolution amending the constitutional documents of RIBI will, to be adopted, require the votes of not less than two-thirds of the voting delegates present and voting vide RIBI Constitution Article 15 (1).

b. A resolution amending the Constitution of RIBI or the Standard RIBI Club Constitution must be submitted to and ratified by the legislative processes of Rotary International before it becomes effective.

c. For the avoidance of doubt, voting delegates watching the meeting and casting their votes online are deemed to be "present and voting".

9. Resolutions Without Notice

The following resolutions may be moved by voting delegates without notice:

a. As to precedence of business stated in such proposed resolution (simple majority)

b. For the introduction of any business deemed by the chairman to be urgent (simple majority)

c. For the variation or suspension of these Standing Orders as regards the discussion of the business stated in the motion of variation or suspension (two-thirds majority)

d. That the business meeting does now proceed to the next business (two-thirds majority)

e. For the adjournment of debate (two-thirds majority)

f. That the question be now put (two-thirds majority)

g. For receiving, adopting, carrying out, or referring back any report (simple majority)

h. That a ballot be taken (two-thirds majority)

i. For referring the business under discussion to the General Council for consideration and report (simple majority)

10. Procedure on Resolutions moved without notice

a. A voting delegate moving any resolution

i. As to precedence of business stated in such proposed resolution, or

ii. As to the introduction of any business deemed by the chairman to be urgent, or

iii. As to the variation or suspension of these Standing Orders as regards the discussion of business stated in such proposed resolution may speak for not more than five minutes. It shall be seconded without a speech and put by the chairman without debate.

b. A voting delegate moving

i. That the business meeting does now proceed to the next business, or

ii. That the debate be now adjourned, or

iii. That the question under discussion be now put, or

iv. For receiving, adopting, carrying out or referring back any report, or

v. That a ballot be taken may not speak on such proposed resolution. It shall be seconded without a speech and put by the chairman without debate.

c. A voting delegate moving to refer the business under discussion to the General Council for consideration and report may speak for no more than five minutes. The second may speak for no more than three minutes, and the resolution shall then be open for debate.

d. No formal proposed resolution as above shall be moved under these Standing Orders by any voting delegate who has already spoken to the resolutions before the meeting and exhausted the right to speak.
11. Moving of Resolutions

(i) Resolutions moved by General Council do not require to be seconded.

(ii) No other resolution shall be considered by the Business Meeting unless they have been moved and seconded by a voting delegate. Save as provided elsewhere in these Standing Orders, the mover and seconder of a resolution may speak to that resolution. The seconder may elect formally to second the resolution, and reserve his or her right to speak later in the debate.

(iii) If a proposed resolution, notice of which has been given to clubs, be not moved by a voting delegate of the club or by a representative of the district council which has given the notice, as the case may be, or by some other voting delegate duly authorised in writing on their behalf when it arises in due course, it shall be considered as withdrawn and shall not be moved without fresh notice.

12. Withdrawal of Resolutions

A proposed resolution or amendment once made and seconded shall not be withdrawn without the consent of the business meeting (simple majority).

13. Closure Resolution

On a resolution being proposed and seconded That the question now under discussion be put, such a resolution shall be put at once, unless the chairman refuse leave, and, if carried by the votes of not less than two-thirds of those who, being entitled to do so, vote in person, the resolution under consideration shall be put without further discussion (subject to the right of reply by the proposer).

14. Debate on Reports & Proposed Resolutions

Reports of committees, communications to the business meeting, proposed resolutions and all amendments thereto, may be debated at the business meeting unless, by the votes of not less than two-thirds of the voting delegates present and voting, the business meeting decides to dispose of them without debate. The rules as to speeches as set out in Standing Orders No’s 3, 4, 5, and 13 shall apply to any such debate.

15. Proceedings on Reports of Committees

No resolution or amendment shall be made or proposed or any discussion allowed upon the confirmation of the report of any committee, with reference to any matter which does not appear upon the proceedings to be so confirmed, but any Rotarian may put a question to the chairman or other person having charge of the report with reference to any such matter.

16. Amendments to be in Writing

Every amendment shall be moved and seconded by a duly-accorded voting delegate and shall be reduced to writing, signed by the mover, and forwarded to the General Secretary of the Association not later than seven days before the first day of the annual conference, and shall be read before it is further discussed or put to the meeting. However, the chairman may waive such requirement on the basis that the proposed amendment is clearly understandable and straightforward as orally stated from the floor by the proposer of such amendment and a written copy is handed to the General Secretary with reference to any such matter.

17. Amendments to be Relevant

Every amendment shall be relevant to the resolution to which it is moved. It shall not be a direct negative nor an independent new question nor frivolous nor vexatious. It shall relate to the omission or addition of words or numbers or a combination thereof.

An amendment shall not be considered by the Business Meeting unless it has been moved and seconded by a voting delegate. The mover and seconder of an amendment may speak to that amendment. The seconder may elect formally to second the amendment, and reserve his or her right to speak later in the debate.

Wherever an amendment to an original resolution has been moved and seconded, no second or subsequent amendment shall be moved until the first amendment shall have been disposed of, but notice of any number of amendments may be given.

18. Further Amendments

If any amendment be rejected, other amendments may be moved to the original proposed resolution, but such amendments shall not bear the same meaning as any amendments already rejected.

19. Carried Amendments

If an amendment be carried, the proposed resolution as amended shall take the place of the original proposed resolution and shall become the substantive resolution to which any further amendment may be moved. If the proposer of the original resolution did not accept the amendment and, following a vote, it is carried, the proposer of the amendment assumes the right of reply at the end of the debate. If the proposer of the original resolution has accepted the amendment and, following a vote, it is carried, that person retains the right of reply. An amendment requires a simple majority to be adopted as part of the resolution. The rules governing majorities required for the passing of original resolutions shall also apply to amended resolutions.

20. Adjournment

a. On resuming an adjourned debate, the voting delegate who moved its adjournment is entitled to speak first.

b. The business meeting may be recessed and reconvened from time to time by the chairman.

21. Voting

All resolutions and amendments thereto before the business meeting shall, except as otherwise provided in the Articles and the By-laws of the Association and in these Standing Orders, be decided by a simple majority of the votes of voting delegates present and voting in person either by an electronic voting system or by online means. Where voting by either an electronic voting system or by online means is not available for part of a business meeting then all voting for such part shall be by show of hands followed by a headcount if the chairman so orders, unless two-thirds of the voting delegates present and voting requests that a ballot be taken, or the chairman requires for guidance that a ballot be taken. The arrangements for any headcount or ballot including the appointment of collectors, tellers and scrutineers shall be the responsibility of the RIBI Constitutions committee. Voting members who are absent or who abstain from voting are not considered as present and voting.

22. Voting delegates

Rotarians attending the business meeting at the annual conference shall be designated either “voting delegates” or “Rotarians”. The expression “non-voting delegates” should not be used. A voting delegate may be:

a. A member duly appointed to the business meeting and the conference by the member’s own club.

b. A voting delegate by virtue of holding one of the following offices (ex-officio voting delegates):

   1. any elected Officer of the Association
   2. the Vice-President-Elect
   3. the Director of Rotary International elected by the clubs in the Area
   4. a District Governor
   5. a District Governor-Elect
   6. a District Secretary
   7. the Past President of the Association holding active membership in a club

   Only voting delegates as described above shall be entitled to vote, or to move or second resolutions or amendments, but other Rotarians may take part in the business meeting at the conference within the provisions of the Constitution and By-laws and these Standing Orders. In order to facilitate voting, voting delegates must occupy seats set aside for them in the conference hall.
23. **Right of Voting Delegates Ex-officio**

It shall be competent for a voting delegate ex-officio at the business meeting to act also as a voting delegate of the Rotarian’s own club, and in such case that person shall be entitled to two votes on each resolution submitted to the business meeting.

24. **Variation or Suspension of Standing Orders**

Any one or more of these Standing Orders may, upon resolution, be varied or suspended at any business meeting if carried by the votes of not less than two-thirds of those who, being entitled so to do, vote in person. Such a resolution shall state which of these Standing Orders be varied or suspended, and in what respect.

25. **Matters Not Dealt With by Standing Orders**

Any question or matter whatsoever arising out of, or in connection with, the constitution, proceedings, or duties of the business meeting not dealt with by these Standing Orders, or by the Constitution and By-laws of the Association, shall be determined by a majority of the votes of the voting delegates present and voting on the question, and in case of an equal division of votes the chairman shall have a second, or casting vote.

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<td>9 (l) and 10 (c)</td>
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<td>9 (b) and 10 (a)</td>
<td>For the introduction of business deemed by the Chairman to be urgent</td>
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<td>No debate</td>
<td>Simple</td>
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<td>9 (l) and 10 (a)</td>
<td>That Standing Orders be varied or suspended insofar as regards the discussion of business stated in such proposed resolution</td>
<td>5 minutes</td>
<td>No speech</td>
<td>No debate</td>
<td>Two-thirds</td>
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<tr>
<td>9 (d) and 10 (b)</td>
<td>That the business meeting does now proceed to the next business</td>
<td>No speech</td>
<td>No speech</td>
<td>No debate</td>
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<td>9 (d) and 10 (b)</td>
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</tr>
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<td>9 (h) and 10 (b)</td>
<td>That a ballot be taken</td>
<td>No speech</td>
<td>No speech</td>
<td>No debate</td>
<td>Two-thirds</td>
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<td>9 (i) and 10 (c)</td>
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<tr>
<td>12</td>
<td>Withdrawal of resolutions</td>
<td>No speech</td>
<td>No speech</td>
<td>No debate</td>
<td>Simple</td>
</tr>
<tr>
<td>25</td>
<td>Matters not covered by Standing Orders</td>
<td>5 minutes</td>
<td>No speech</td>
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</tr>
</tbody>
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**NOTES:**

1. Extract from the RIBI By-laws:

   **By-law 7**

   Clause 3 - Resolutions for Business Meetings

   g) Proposed resolutions from clubs and districts which seek to amend the Constitution of the Association or the Standard RIBI Club Constitution or these By-laws shall only be considered at a business meeting held immediately preceding the last date for submission of proposed resolutions to the next Council on Legislation of Rotary International.

   Hence, proposals from clubs and districts to amend the RIBI Constitutional Documents can only be considered every three years (the next being the 2014 business meeting).
Clause 4 - Defective Legislation

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Proposed by the Rotary Club of Skipton

IT IS HEREBY RESOLVED by Rotary International in Great Britain and Ireland that the BY-LAWS OF ROTARY INTERNATIONAL IN GREAT BRITAIN AND IRELAND are hereby amended as follows:

Clause 1 - Administration

Clause 2 - President & Honorary Treasurer

Clause 3 - Selection Advisory Committee for President & Treasurer

Clause 4 - Selection Advisory Committee for Director

Clause 5 - Modification of By-laws

Resolution - 04/2015

Abolition of Selection Advisory Committee

Report of the Constitutions Committee

Clause 5 - Modification of By-laws

Clause 6 - Defective Legislation

Council for Paul Harris Fellowship provided that neither the District Governor nor Rotary International, nor any Director of Rotary International, shall be eligible to be an active member of the SAC.

Clause 1 - Administration

Clause 2 - President & Honorary Treasurer

Clause 3 - Selection Advisory Committee for President & Treasurer

Clause 4 - Selection Advisory Committee for Director

Clause 5 - Modification of By-laws

Clause 6 - Defective Legislation
Note: Material to be deleted is lined through and will not appear in the revised text. New material is underlined.

PURPOSE AND EFFECT

The effect of this resolution is to abolish the Selection Advisory Committee for President, Treasurer, and Director.

FINANCIAL IMPACT STATEMENT

The removal of the need to hold a Selection Advisory Committee meeting will result in a financial saving of approximately £1000 every year and £1000 every other year.

IF THIS RESOLUTION IS PASSED THIS WILL RESULT IN

By-Law 8

Proposals, Nominations and Elections

Clause 1 - Administration

For electoral purposes the territorial administrative unit is divided into two zones of Rotary International, zones 17 (north) and 18 (south). The districts making up the zones shall be as determined by Rotary International. The President and Honorary Treasurer shall be elected by the voting delegates of both zones. The Director of Rotary International shall be elected only by the voting delegates of the clubs in the appropriate zone.

Clause 2 - President & Honorary Treasurer

Nominations - Subject to the provisions of these By-laws, a club may propose for election one active member for each of the offices of President and Honorary Treasurer. The club must first be satisfied that such person or persons, if elected, would be willing to act. The name or names so proposed shall be submitted on the prescribed form issued by the General Secretary of the Association and shall be signed by the club secretary and one other officer of the club, and must be delivered to the General Secretary of the Association not later than 30th November.

Clause 3 - Director of Board of Rotary International

a) Qualifications - A candidate nominated as Director of Rotary International shall be a member, other than an honorary member, in good standing in a club in the appropriate zone and shall have served a full term as a District Governor of Rotary International prior to being proposed as such candidate (except where service for less than a full term may be determined by the Board of Rotary International to satisfy the intent of this provision) with at least three years of time having elapsed since service as a governor. Such candidate shall also have attended at least two Institutes and one Convention in the 36 month period prior to being proposed. No candidate may be a member of the Constitutions committee.

b) Nominations - A district council in the appropriate zone not later than 30th November must number year propose one active member for consideration at the ensuing annual conference as a candidate for nomination as Director of Rotary International. The district council must first be satisfied that such person, if elected, would be willing to act. The name so proposed shall be submitted on the prescribed form issued by the General Secretary of the Association and shall be signed by the district secretary and one other officer of the district, and must be delivered to the General Secretary of the Association not later than 30th November (14).

c) Term of Office - The term of office of the Director of Rotary International shall commence on the 1st day of July in the calendar year following the annual convention of Rotary International at which such person is elected, and shall continue for two years, or until a successor shall have been elected and qualified. No person who has served a full term as director may again hold office as director except as President or President-Elect of Rotary International.

Clause 4 - Notification to Clubs

A list of the proposals for Director of Rotary International, Officers of the Association and district governors, shall be dispatched by the Secretary of the Association to the secretary of each club at least twenty-one days before the first day of the annual conference together with the recommendations required by Clauses 2, 3 and 5.

Clauses 7, and 8 shall be renumbered clauses 5, and 6 respectively.

FINANCIAL IMPACT STATEMENT

a) The removal of the need to hold a Selection Advisory Committee meeting will result in a financial saving of approximately £1000 every year and £1000 every other year.

b) No direct financial effect, although the added flexibility as to when a conference may be held may allow a cost reduction to be achieved.

This resolution will, to be adopted, require the votes of not less than two-thirds of the voting delegates present and voting (BRI Bill Article 12 and 19(1) and By-Laws 7 and 15).

Proposed by General Council

IT IS HEREBY RESOLVED by Rotary International in Great Britain and Ireland that the BY-LAWS OF ROTARY INTERNATIONAL IN GREAT BRITAIN AND IRELAND are hereby amended as follows:

By-law 6 Annual Conference

Clause 1 - Time & Place

The Annual Conference shall be held during the period 1st April to 30th June at a time and place to be determined by the General Council.

Note: Material to be deleted is lined through and will not appear in the revised text. Now material is underlined.

PURPOSE AND EFFECT

This resolution will permit added flexibility with regard to the timing of the Annual Conference of the Association, so that it may be planned to encourage maximum attendance and best value for money.

FINANCIAL IMPACT STATEMENT

No direct financial effect, although the added flexibility as to when a conference may be held may allow a cost reduction to be achieved.

IF THIS RESOLUTION IS PASSED THIS WILL RESULT IN

By-law 6 Annual Conference

Clause 1 - Time & Place
The Annual Conference shall be held during the period 1st February to 30th June at a time and place to be determined by the General Council.

Resolution of the Constitutions Committee
This resolution will, to be adopted, require the votes of not less than two-thirds of the voting delegates present and voting [RIBI Article 12 and 15(1) and By-Laws 7 and 15]

Resolution - 06/2015
Assistant Governor provision to be in line with RI Code of Policies

Proposed by General Council
IT IS HEREBY RESOLVED by Rotary International in Great Britain and Ireland that the BY-LAWS OF ROTARY INTERNATIONAL IN GREAT BRITAIN AND IRELAND are hereby amended as follows:

By-Law 11
Clause 5 - Officers and Period of Office

a) Officers - The officers of a district council shall be the district governor, the immediate past district governor, the district governor-elect, the district governor-nominee, the assistant governor or the assistant governors, the secretary and the treasurer.

b) Period of Office - They shall hold office for one year from 1st July to 30th June or until their successors take office. The secretary and treasurer shall only be eligible to serve for five consecutive years. The maximum period or periods which an assistant governor shall serve shall be in accordance with such rules as are made from time to time by the Board of Rotary International.

Note: Material to be deleted is lined through and will not appear in the revised text. New material is underlined.

PURPOSE AND EFFECT
The Board of RI has adopted a policy setting out the maximum number of years an Assistant Governor may serve. The policy has been incorporated into the RIBI By-Laws. The policy has not, however, been incorporated into RI's By-Laws, and may accordingly be changed by resolution of the Board. It is proposed that the RIBI By-Laws be amended to correspond to the position in the rest of the world, so that should the Board amend its policy at any time, the amended provision shall apply with the territorial area of the Association, without the need to so resolve at a Business Meeting.

FINANCIAL IMPACT STATEMENT
No financial effect.

IF THIS RESOLUTION IS PASSED THIS WILL RESULT IN

By-Law 11
Clause 5 - Officers and Period of Office

a) Officers - The officers of a district council shall be the district governor, the immediate past district governor, the district governor-elect, the district governor-nominee, the assistant governor or the assistant governors, the secretary and the treasurer.

b) Period of Office - They shall hold office for one year from 1st July to 30th June or until their successors take office. The secretary and treasurer shall only be eligible to serve for five consecutive years. The maximum period or periods which an assistant governor shall serve shall be in accordance with such rules as are made from time to time by the Board of Rotary International.

Resolution - 07/2015
Relationship between GC and Executivereview of committee structure

Proposed by General Council
IT IS HEREBY RESOLVED by Rotary International in Great Britain and Ireland that the BY-LAWS OF ROTARY INTERNATIONAL IN GREAT BRITAIN AND IRELAND are hereby amended as follows:

By-Law 1 General Council
Clause 3 - Powers
a) General - The General Council shall have the control and supervision of the affairs and funds of the Association, including the power to appoint and replace trustees in connection therewith, and subject to the provisions of these By-laws may regulate its own proceedings. Its administrative decisions shall be final, but on any other matters a club may appeal against a decision within 12 months thereof to a business meeting at the Annual Conference. No such appeal shall be heard unless the General Secretary of the Association has received written notice not less than twenty-one days before the commencement of the said Annual Conference.

b) Duties
The General Council shall:
• Determine the Strategic Plan of the Association, which shall be consistent and in harmony with the Strategic Plan of Rotary International.
• Approve the Business Plan of the Association which shall set out how the Strategic Plan is to be delivered.
• Recommend an Annual Budget of the Association for adoption by the business meeting at the Annual Conference.
• Receive the Annual Accounts of the Association for approval by the membership at the said business meeting.

c) Borrowing Powers - In controlling the management of the affairs of the Association the General Council shall be empowered to exercise such borrowing powers as may from time to time appear necessary but shall at no time incur indebtedness in excess of the net assets of the Association then existing.

d) Committees - Except where such membership is otherwise defined in these By-laws the General Council shall appoint the members of those standing committees prescribed by these By-laws and may appoint such other committees as it considers desirable. The President of the Association shall be an ex-officio member of all standing committees.

e) Publications - The General Council shall publish an official magazine for the Association and any other literature it considers desirable.

f) Variation of Dates - The General Council may by reasonable notice to the clubs in the Area vary dates prescribed in these By-laws, and in the Standard Club Constitution and By-laws relating to conferences, meetings, proposals, nominations and elections.
The following shall be the Standing committees of the General Council:-

a) Executive Committee - shall consist of the President, who shall be the Chairman with a second or casting vote, the Immediate Past President, the Vice-President, the Vice-President Elect (without vote), the Honorary Treasurer, the Director of Rotary International (elected from the membership of the clubs in the appropriate zone), and the General Secretary (without vote). In addition there shall be two district governors, two alternate district governors, two immediate past district governors, and two district governors elect, who shall be elected by the governors of the General Council on which each of them serves, by means of the single transferable vote.

b) Conventions Committee - shall consist of the President and three voting members or, in the absence of the President, five voting members. The committee shall have, delegated powers as prescribed by the General Council, and shall be authorized to appoint Ad Hoc committees as its committees, to act within such delegated powers and to include members of such committees, other than members of the General Council and District Councils, who are to be appointed or, in the term of office of the General Secretary of the Association.

c) Finance Committee - shall consist of the Honorary Treasurer as Chairman and four members.

Clause 8 - Standing Committees

The committee shall have charge of the elections and shall supervise the ballots, reporting a report and statement of accounts and balance sheet duly audited for adoption at the Annual Conference. In advance of each financial year, the committee shall prepare a budget of estimated income and expenditure which, having been approved by the Executive Committee and General Council and submitted to and adopted by the said business meeting, shall stand as the limit of expenditure for the respective purposes unless subsequently varied by the General Council.

d) Operations Review and Audit Committee - shall consist of a Chairman and four members. At least one member shall be an official of a chartered accountants firm.

e) General Provisions

1) The Chairman of a standing committee shall have the power to invite such other persons to attend its meeting (without vote) as shall be necessary for the efficient business of the committee. The General Secretary shall be a member (without vote) of all standing committees.

2) Save as provided in sub-clause (a) hereof, no District Governor shall serve as Chairman or voting member of any standing committee of the General Council nor serve as Chairman or voting member of any of the committees appointed by the General Council for the purpose of carrying out the functions of the General Council, except that the District Governor of the district in which the Annual conference is to be held may be a voting member of any of the Conference committees which may be appointed.

3) It shall be the duty of each committee, other than the Executive committee, to submit a report to the General Council for adoption at the Annual Conference. Copies of such reports shall be circulated by the General Secretary to all clubs at least twenty-one days before the date of the Conference.

Clause 9 - Service Committees

The following shall be the service committees of the General Council:

- Marketing, PR and Communications
- Membership Development and Retention (including International)
- Community Services
- Vocational Services
- Educational Services
- Youth Services
- Rotary Foundation

Clause 10 - District Committees

The following shall be the administrative committees of the Executive Committee:

- Operations Review and Audit
- Conferences
- Leadership Development and Training

Clause 11 - District Committees

The members of the committees appointed by the General Council shall be drawn from the Past District Governors, Past District Chairs, past members of the appropriate committees of the Association and past members of the appropriate District committees.

Except for the Standing committees, the size and composition of the committees shall be determined by the General Council.

Clause 12 - Control and Supervision

a) The General Council shall exercise general control and supervision including taking any appropriate action over all committees, District Councils, Officers of the Association, and individual members of the General Council (except the Director of Rotary International) in all matters pertaining to the administration of Rotary within the Area.
The resolution makes the Executive Committee accountable and responsible to General Council for the implementation of the Business Plan.

Consistent with this approach, the resolution establishes the Constitutions, Finance and Operations Review and Audit Committees to be standing committees of General Council, given their overarching role.

In order to achieve effective co-ordination of the work of the various other committees and avoid duplication of effort, the resolution proposes that all other committees should be committees of the Executive Committee, and that Executive should report to GC on behalf of the entire committee structure.

Currently, the Association’s entire committee structure is enshrined in the By-Laws. That means that no change may be made – even to the name of a committee – other than by resolution at the Business Meeting. This is a cumbersome process, and accordingly the resolution proposes that all elements of committee structure (other than the standing committees) be taken out of the By-Laws, and that instead the Executive Committee should have delegated power to determine the committee structure of the Association.

It should be noted that the deletion of reference to any individual committee does NOT imply that that committee is being abolished. It merely reflects the adoption of a simplified approach to the development of a committee structure which reflects the needs of the Association and respects the need for efficiency and effectiveness in the manner in which the Association conducts its business.

FINANCIAL IMPACT STATEMENT

No financial impact envisaged as the proposed change is to create greater flexibility in the way that RIBI undertakes its business not necessarily change the committee structure.
### Function, Duties and Powers of the Executive Committee

The Executive Committee shall be responsible to and accountable to the General Council for the delivery of the Strategic Plan of the Association through the implementation of the Association’s annual Business Plan.

The Executive Committee shall recommend to General Council an Annual Budget for the Association, and may request General Council to vary the approved annual budget.

The Executive Committee shall determine the Terms of Reference, Membership and Quorum of such committees.

#### a) Constitutions Committee
- shall consist of a Chairman and three members.

1. The committee shall advise the General Council on all constitutional matters that may from time to time arise. It shall also advise districts and clubs on any constitutional matters, and, on behalf of the General Council, shall consider and approve or otherwise any proposed amendments to the Standard Club Constitution and By-laws which may be submitted by clubs, except those specifically delegated to the General Council to the General Secretary.

2. The committee shall prepare for adoption by the General Council correlative amendments to the Constitution and By-laws of the Association and the Standard Club Constitution and By-laws when necessary, to give full effect to decisions of the Council on Legislation of RI after these have been reduced to their final form.

3. The committee shall have charge of the elections and shall supervise the ballots, reporting promptly the results thereof.

#### b) Finance Committee
- shall consist of the Honorary Treasurer as Chairman and four members.

The Honorary Treasurer-Elect shall also be a member, but without vote. The committee shall have general supervision of the finances of the Association, and shall submit to the General Council a report and statement of accounts and balance sheet duly audited for adoption at the business meeting at the Annual Conference. In advance of each financial year, the committee shall prepare a budget of estimated income and expenditure which, having been approved by the Executive Committee and General Council, and submitted to and adopted by the said business meeting, shall stand as the limit of expenditure for the respective purposes unless subsequently varied by the General Council.

#### c) Operations Review and Audit Committee
- shall consist of a Chairman and four members.

At least one member of the Committee shall be a qualified accountant. It shall monitor the effectiveness and efficiency of the operations of the Association, shall oversee such financial and other affairs which affect the interests of the members, and shall perform such other oversight functions as may be requested from time to time by General Council.

#### e) General Provisions
1. The Chairman of a standing committee shall have the power to invite such other persons to attend its meeting (without vote) as shall be necessary for the efficient business of the committee. The General Secretary shall be a member (without vote) of all standing committees.

2. Save as provided in sub-clause (a) hereof, no District Governor shall serve as Chairman or voting member of any standing committee of the General Council nor serve as Chairman or voting member of any of the committees appointed by the Executive Committee, except that the District Governor of the district in which the Annual Conference is to be held may be a voting member of any Conference committee which may be appointed.

3. It shall be the duty of the Executive committee, to submit a report to the General Council for adoption at the Annual Conference. Copies of this report shall be circulated by the General Secretary to all clubs at least twenty-one days before the date of the Conference.

#### Clause 9 - Control and Supervision
The General Council shall exercise general control and supervision including taking any appropriate action over all committees, District Councils, Officers of the Association, and individual members of the General Council (except the Director of Rotary International) in all matters pertaining to the administration of Rotary within the Area.

#### Clause 10 - Quorum
The quorum for all standing committees other than the Executive committee shall be as prescribed by the General Council, failing which it shall be a majority of the voting members of the committee.

### Report of the Constitutions Committee
This resolution will, to be adopted, require the votes of not less than two-thirds of the voting delegates present and voting (RIBI Article 12 and 15(1) and By-Laws 7 and 15)

#### Resolution - 08/2015
Resolution amending the Selection Advisory Committee for President and Treasurer to recommend to the electorate, should it wish to do, more than one candidate.

Proposed by General Council

IT IS HEREBY RESOLVED by Rotary International in Great Britain and Ireland that the BY-LAWS OF ROTARY INTERNATIONAL IN GREAT BRITAIN AND IRELAND are hereby amended as follows:

#### By-Law 8 Proposals, Nominations and Elections

#### Clause 7 - Selection Advisory Committee for President and Treasurer
(e) Duties – The Selection Advisory Committee for President and Treasurer shall consider the nominations received and, if it considers it advisable so to do, propose candidates from whom the panel would recommend, if elected, such proposals

Note: Material to be deleted is lined through and will not appear in the revised text. New material is underlined.
IF THIS RESOLUTION IS PASSED THIS WILL RESULT IN

By-Law 8 Proposals, Nominations and Elections

Clause 5 - Selection Advisory Committee for Director

(e) Duties – The Selection Advisory Committee for Director shall consider the nominations received and, if it considers it advisable so to do, propose such of the nominees whom the panel would recommend for election, such recommendation or recommendations to be communicated in writing by the General Secretary of the Association to the clubs at least twenty-one days before the annual conference.

Report of the Constitutions Committee

This resolution will, to be adopted, require the votes of not less than two-thirds of the voting delegates present and voting (RIBI Article 12 and 15(1) and By-Laws 7 and 15)

PURPOSE AND EFFECT

This resolution removes the obligation on the Selection Advisory Committee for President and Treasurer to identify a single preferred candidate for each post, and permits the Committee to recommend to the electorate, should it so wish, more than one candidate.

FINANCIAL IMPACT STATEMENT

No financial impact

IF THIS RESOLUTION IS PASSED THIS WILL RESULT IN

By-Law 8 Proposals, Nominations and Elections

Clause 3 - Selection Advisory Committee for President and Treasurer

(e) Duties – The Selection Advisory Committee for President and Treasurer shall consider the nominations received and, if it considers it advisable so to do, propose such of the nominees whom the panel would recommend for election, such recommendations to be communicated in writing by the General Secretary of the Association to the clubs.

Report of the Constitutions Committee

This resolution will, to be adopted, require the votes of not less than two-thirds of the voting delegates present and voting (RIBI Article 12 and 15(1) and By-Laws 7 and 15

PURPOSE AND EFFECT

This resolution removes the obligation on the Selection Advisory Committee for President and Treasurer to identify a single preferred candidate, and permits the Committee to recommend to the electorate, should it so wish, more than one candidate.

FINANCIAL IMPACT STATEMENT

No financial impact