

HOW TO CREATE A FLYER USING THE MY ROTARY TEMPLATE



Go to [Brandcenter.rotary.org](https://brandcenter.rotary.org) and login through My Rotary

1



[Our Story](#) [Guidelines](#) [Logos](#) [Materials](#) [Ads](#) [Images & Video](#)

Then select **Materials**

WELCOME TO THE BRAND CENTER

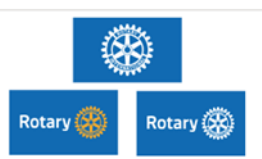
Strengthen Rotary's image by delivering a clear and compelling message that conveys what we do and how people can engage with us.

[LEARN MORE](#)



2

MATERIALS



FLAGS AND BANNERS

Give your Rotary flag or banner a fresh and professional look. Download the color and background that best fits your needs.

[VIEW](#)



CREATE YOUR

Use our online tool to customize your logo and create a brochure for your activities and project.

[VIEW](#)

EVENT RESOURCES

Download and create a poster or flier to promote your club's next project or event.

[View >](#)

Select **View** under "Event Resources" and then

download the format you want – suggest "Event Flier 2, A4"

3

SEARCH RESULTS

Refine Search Results [Advanced search](#)

SELECTED FILTERS

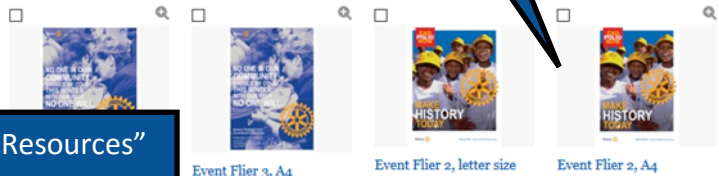
1 - 6 of 6

View per page 20

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Select All | Deselect All

Actions >



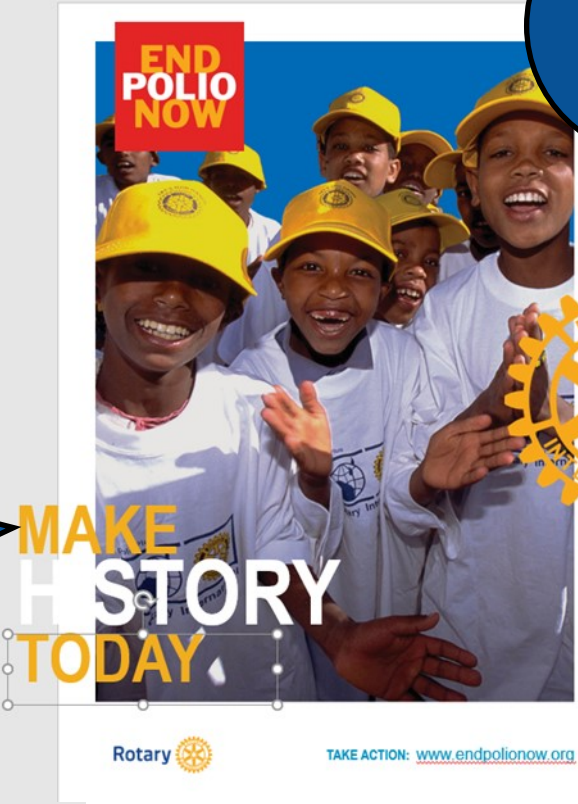
4

Once downloaded you can use this template to create your own posters. This will be done in "Powerpoint". Open the template



5

Move the text boxes and "Mark of excellence" to the side so that you can still see them



Now delete the photo on the template

6

MAKE
HISTORY
TODAY



Rotary  TAKE ACTION: www.endpolionow.org

7

Insert the picture you want to use through the "insert picture" option.



Rotary  TAKE ACTION: www.endpolionow.org

8



For the “Mark of Excellence” and the “Text” boxes, Right Click and select **Bring To Front** so they appear on top of your image.

9

Finally, delete the Rotary “Masterbrand Signature” and replace with the club/district one. Also if appropriate include the “Call to Action”. (You could put contact details or website details here)

10

Save As a PDF for distribution and easier printing although I have found that the “Mark of Excellence” doesn’t always come out too well in PDF with colours bleeding and losing its sharpness. They appear ok on screen though. For use on websites etc, just print screen and cut out the bits you don’t want and save in jpeg or png format.

