Below are two examples of letters in different styles sent to enable students to obtain visas which they needed in order to come to UK for a Camp.

To whom it may concern

Rotary International Youth Camp – 11 July 2015 to 25 July 2015

Rotarians in Rotary District 1260, which covers the counties to the north-west of London, are arranging a camp for young people (typical age range 15 to 17) drawn from more than twelve different countries in Europe. This is organised as an official programme of Rotary International and aims to meet the Fourth Object of Rotary – "the advancement of international understanding, goodwill and peace". Rotary Districts throughout Europe offer more than 100 such camps each year.

Up to 20 young people will travel to England and spend the first week in the homes of individual Rotarians, learning about our country, our language and our culture. In week two, the young people will all meet together at Youth Hostel accommodation. During this week they will have the opportunity to participate in various water-sports and other activities, which are organised by a professional team under the auspices of Hertfordshire County Council. There are also plans for outings to London and to Cambridge. A copy of the draft programme is attached. The cost of these activities is already pre-paid.

Rotarians will meet participants at the point of arrival in the UK, and deliver them to pre-arranged addresses and will meet all food and accommodation costs. At the end of the camp, Rotarians will return the participants to their point of departure from the UK.

We are pleased to offer this opportunity to

xxxxxxxxxxxxxxx
born YYYYYYYY
living at ZZZZZZZZZZZZZZZZZZZZ

He has undertaken to return to the home country at the end of the camp and will have prepaid insurance to cover all possible risks, including repatriation in the event of medical emergency.

Further details of the various Rotary Youth Exchange programmes in Britain and Ireland are available on request or by visiting www.youthexchange.org.uk

Ken Scott
District Youth Exchange Officer
for and on behalf of Rotary International District 1260

To whom it may concern

BBBBBBBBB has been invited to take part in the Heart of England 2013 Summer Camp. She is required to arrive in the UK on **10th July 2013** and will return home on **22nd July 2013** at the end of the Summer Camp.
Her home address is **xxxxxxxxxxxxxxxxxxxxxxxxxxx**
Her date of birth is **AAAAAAAAA**

The Summer Camp is organised by the **Rotary Clubs of Bewdley, Hagley, Hasbury & Cradley, Kinver, Stourport-on- Severn and Stourbridge**

The Chairman of the organising committee is **YYYYYYYYYYYYYYYYYYYYYYYYYYYYYYY**

During the period of the camp **En-Ju** will be resident at the ZZZZZZZZZZZZZZZZZZZZZZZZZZZ

It is a requirement of the Camp that she has medical and general insurance cover to the standard required by Rotary International.

She will be met at Birmingham (BHX) airport, her point of entry to UK, by a member of the organising committee.

The Heart of England Summer Camp is a operated within the structure of the Rotary International Youth Exchange programme. Rotary Youth Exchange offers participants new experiences in another country, assists them in understanding other cultures, helps them to improve their spoken English, make new international friends and fulfils the fourth objective of Rotary, which is the promotion of world peace and understanding between peoples of differing races, religions and cultures.

Andrew J Page