

Upon Confirmation of the Student's Placement

Orientation is a very important requirement of all exchanges. The process begins in the student's home district and continues when the Camp places are full and the student's placement is confirmed.

With this Pack should be sent the information about the itinerary and the contact details of the student's host family.

This needs to go out to everyone as soon as possible after the Students' introductory email and all at once rather than in instalments.

The DYEO of the host district sends a Welcome email, together with the [C\(I\)10A: Preparation Pack for Inbound C&T Students](#). ([download here](#)). The pack will need to be customised beforehand to suit local conditions and the nature of the Camp. It is less confusing to send out all the information at the same time rather than in instalments and it is also worth posting it all on the Facebook Group or in Dropbox for easy access by everyone.

Documents to which this is likely to apply are printed in blue below.

Contents List

[C\(I\)11: Preparation & What to Bring – Advice for Inbound C&T Students](#)

[LC\(I\)12: Rules & Behaviour Guidelines for Inbound C&T Students**](#)

[CP9: Permission to Travel within RIBI**](#)

[CP8: Photography & Video Consent Form**](#)

[IF4\(I\): Insurance for Inbound Students*****](#)

[IF5: Travel Insurance for Students](#)

** requires a response from the student, which may be either as a hard copy or electronic. The Counsellor ensures that this is done and uploads the signed documents into that student's Inbound Student's Records Folder.

***** The Counsellor checks the student's policy to ensure that it complies with IF5

Upon the Student's Arrival

The DYEO sends the student [C\(I\)10B: Welcome Pack for Inbound C&T Students](#). ([download here](#)). The contents are listed below and is most likely to need to be customised. The material is best distributed at a Welcome event, arranged by the DYEO as early as possible. The event provides the opportunity to reinforce and amplify some of the details and issues covered here and deliver unambiguous training for students, hosts, Counsellor and helpers.. It may also incorporate team building activities and enable everyone involved in the Camp to get to know each other.

Contents List

[Emergency Contact Details](#)

[Information about the District](#)

[Rotary information](#)

[Rotary Contact . Information](#)

C(I)13. Advice for Inbound C&T Students

C(I)14. Coping with Culture Shock – Advice for Inbound C&T Students

CP10E. Student Incident Report

[All documents are available individually as required – the index number is given where applicable.]
