

Conference Delegate Information 2018

For Delegates to the RIBI Conference

Registration is open from Friday 6th April 09.00am in the Delegates Reception at the Riviera International Conference Centre (RICC).

Please note that entry to the conference will be through the **Delegates Entrance** (entrance to the left on the main reception) at the Riviera International Conference Centre and will clearly show Rotary signage at the front of the building.

Delegate Packs

Your 'Itinerary Envelope' containing your personal itinerary, name badge and function tickets will be available from the Registration Desk located in the Delegates Reception. Please then collect a generic Delegate Pack.

If you have registered as a couple with your partner, please note that you will receive ONE Itinerary Envelope in the lead delegate's name. The envelope will contain tickets and a name badge for your partner.

Conference Handbook

You will be issued with an *official Conference Handbook* when you collect your Delegate Pack. The Handbook contains everything you need to know about the Conference and a go-to guide for all activities and programmes throughout the weekend. [The Handbook](#) is also available to preview on the website.

Name Badges

Your name badge can be found inside your Itinerary Envelope and must be worn at all times throughout the weekend to allow you access into certain areas. It also indicates to the venue staff, Rotary Support Centre Staff and Stewards that you have registered.

Functions and Events

Your function and workshop tickets for you/and your partner will be found inside your Itinerary Envelope. Confirmation of the functions, meals and events you have booked are in this email. **[Please see the website](#) for timings, dress codes and further information about the functions.**

Kents Cavern

If you have booked onto a tour of Kents Cavern, please see [important information](#) on our website regarding footwear and coach timings.

Torre Abbey

If attending the Foundation Lunch at the Torre Abbey Spanish Barn, just show your lunch ticket to the main reception to obtain your free weekend entrance into Torre Abbey.

Conference Dinners

The Pre-show Dinner at The Grand Hotel and the Beach Party Dinner at the RICC will all have table plans which will be displayed outside the venue before the dinner.

A Rotary Shuttle Bus will be in operation after the Friday dinner to take delegates to the Riviera Centre for the concert. A Bus Pass for this journey are £2 per person and will be available to purchase from the hotel reception.

Wine Ordering:

Pre-show Dinner: Pre-order wine from the hotel reception throughout Friday 6th April.

Beach Party Dinner at the RICC: Pre-order wine at points throughout Friday and Saturday.

All this information, plus details on car parking and things to do are all [on our website](#).

Cancellations Terms & Conditions

Please see the [Terms & Conditions](#) for details of conference registration cancellation charges and criteria.

We hope you have a fantastic time at the Conference and we look forward to you joining Rotary on the Riviera!