

Nomination Guidelines

Rotary International in Great Britain & Ireland seeks to recognise the outstanding humanitarian work that is undertaken within our local communities and overseas by non-Rotarian volunteers. That work and the tremendous difference it makes to people's lives is recognised by Rotary through our *Community Champion Award*. Recognition shall be given alongside our own Rotarian Champions of Change at our annual Award Ceremony which is being held at The Vox, National Exhibition Centre, Birmingham B40 1NT on Saturday 2nd May 2020.

The purpose of this award is to recognise:

- A local person for their outstanding humanitarian service, either at home or overseas, who has led and inspired others.
- The person will have been involved in humanitarian service for several years assisting great numbers of disadvantaged people.
- They will live in the geographic area of the United Kingdom or Ireland.

The opportunity

For clubs to recognise an outstanding person who has led and inspired others. They
must be a non-Rotarian.

Nominations

- Each district in Great Britain and Ireland can submit one candidate to Rotary Great Britain & Ireland for review for this recognition.
- Clubs forward their nominations to the District Home or International Committee Chair.
- The District Home or International Committee Chair shall adjudicate nominations and select one nomination for submission to Rotary Great Britain & Ireland. If no nominations are received the committee may submit their own nomination.
- Selected candidates will then be submitted to the selection panel from which the final six Community Champions will be chosen.
- The Selection Panel will comprise of the President of Rotary Great Britain & Ireland, Humanitarian Service Co Leaders and others to be finalised.
- Please include a photograph (please ensure that the photograph is a large JPEG and the setting should be on "high quality" this can be taken on any smart phone. Nominee must provide photo and sign nomination form to give permission for use.
- Please include action photos of the project. Appropriate permissions to be obtained.
- A brief biography of the nominee should also be included as well as a summary of the project's activities and outcomes (max. 100 words). This will be used to publicise your

- success in our marketing communications, including rotarygbi.org website, social media, Rotary magazine and event programme.
- All nominations to be signed off and submitted by the **District Governor**. The nominee
 must sign the nomination form and give appropriate permissions for their photos and
 personal information to be used.
- All nominations should be submitted electronically in Microsoft Word format. Please do not send any materials by post.
- All deadlines are final and no nominations will be accepted after a deadline has passed.
- District Governors will be notified if their candidate has been selected for the recognition.
- It is essential that you work with your District Public Image Chair to best maximise on local news and press. It is of great importance to maximise any press that we are able to get for Rotary.
- The Awardees and nominating District Governors, will be invited to attend the event as a guest of the Association.
- Partners of the Awardees and District Governors are welcome to attend this prestigious event and may purchase a ticket at a cost of £48.00 (The cost of the ticket includes a reception drink, delectable three course dinner, tea/coffee and entertainment).
- Travel and accommodation if required to/for the event is self-funded and there should be no cost to Rotary.
- Awardees and District Governors should be available from 18:15 for 18:30 start.
- Further information regarding dress code, directions and security requirements will be sent to you along with the invitation (should your nomination be successful).
- If you have questions, please contact antonia.williams@rotarygbi.org or 01789 768103 as your main contact.

Deadline for applications to Rotary Great Britain & Ireland: Sunday 5th January 2020

District Nominations to: <u>antonia.williams@rotarygbi.org</u>